

<b>Meeting</b>	Raupo Drainage Committee
<b>Date</b>	Thursday 15 August 2019
<b>Time</b>	10.00 am
<b>Venue</b>	Ruawai Tokatoka War Memorial Hall, Ruawai

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## **Open Agenda**

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### **Membership**

Chair: Ian Beattie  
Members: Councillor Anna Curnow  
David Hart  
Greg Gent  
Brian Madsen  
Ross McKinley  
Mayor Jason Smith  
Ken Whitehead

Lisa Hong, Governance Advisor  
lhong@kaipara.govt.nz

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## **Ordinary meeting of the Raupo Drainage Committee**

### **Thursday 15 August 2019 in Ruawai**

#### **1 Opening**

##### **1.1 Karakia**

##### **1.2 Present**

##### **1.3 Apologies**

##### **1.4 Confirmation of agenda**

The Committee to confirm the Agenda.

##### **1.5 Conflict of interest declaration**

Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a committee member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before Council.

#### **2 Public input**

Nil.



### **3 Minutes**

#### **3.1 Confirmation of Open Raupo Drainage Committee minutes 16 May 2019**

**General Manager Governance, Strategy and Democracy**

**1603.23**

##### **Recommended**

That the Open unconfirmed minutes of the Raupo Drainage Committee meeting held 16 May 2019 be confirmed as a true and correct record.



<b>Meeting</b>	Raupo Drainage Committee
<b>Date</b>	Thursday 16 May 2019
<b>Time</b>	Meeting started at 10.00am Meeting concluded at 12.40pm
<b>Venue</b>	Ruawai Tokatoka War Memorial Hall, Ruawai
<b>Status</b>	Unconfirmed

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## Open Minutes

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### Membership

Chair: Ian Beattie  
 Members: Councillor Anna Curnow  
 David Hart  
 Greg Gent  
 Brian Madsen  
 Ross McKinley  
 Mayor Jason Smith  
 Ken Whitehead

Jason Marris  
**General Manager Governance, Strategy and Democracy**

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## Minutes of the Raupo Drainage Committee meeting Thursday 16 May 2019 in Ruawai

### 1 Opening

#### 1.1 Karakia

The Governance Advisor opened the meeting with a karakia.

#### 1.2 Present

Ian Beattie (Chair), Councillors Anna Curnow, David Hart, Brian Madsen, Mayor Jason Smith and Ken Whitehead

##### In Attendance

Name	Designation	Item(s)
Wayne Crump	Drainage Co-ordinator	All
Donnick Mugutso	Waters and Waste Manager	All
Matthew Smith	4 Waters Planning and Design Engineer	All
John Burt	Property and Commercial Advisor	3—Close
Lisa Hong	Governance Advisor	All (Minute-taker)

#### 1.3 Apologies

Moved **Smith/Curnow**

*That the apologies of Ross McKinley and Greg Gent be received.*

Carried

#### 1.4 Confirmation of agenda

Moved **Smith/Curnow**

*That the Committee confirm the agenda for 16 May 2019.*

Carried

#### 1.5 Conflict of interest declaration

Nil.

### 2 Presentations and Petitions

Nil.

### 3 Minutes

#### 3.1 Confirmation of Raupo Drainage Committee minutes 21 February 2019

General Manager Governance, Strategy and Democracy

1603.23

Moved Beattie/Curnow

*That the unconfirmed minutes of the Raupo Drainage Committee meeting held 21 February 2019 be confirmed as a true and correct record, with the following amendment:*

- *Item 1.5 – ‘Clive Smith spoke in the public forum regarding G Canal and Smiths Canal’ to ‘Clive Smith spoke in the public forum regarding machine cleaning of G Canal and lack of alligator weed in Smiths Canal’.*

Carried

### 5 Information

#### 5.1 Raupo Drainage Committee Operations Update – February 2019 to April 2019

Land Drainage Co-ordinator 4303.24/AM

Moved McKinley/Madsen

*That the Raupo Drainage Committee notes the ‘Raupo Drainage Committee Operations Update – February 2019 to April 2019’ report.*

Carried

#### 5.2 Raupo Drainage District financial report for the period ended 31 March 2019

Financial Services Manager 4303.24

Moved Beattie/Madsen

*That the Raupo Drainage Committee:*

- a) *Notes the Raupo Drainage District financial report for the period ended 31 March 2019.*

Carried

## 4 Decision

### 4.1 Raupo Drainage Board Election 2019

Governance Advisor 4303.24/Governance/2019 elections

[Secretarial Note: This item was taken out of order, between items 5.2 and 5.3.]

Moved Beattie/Curnow

*That the Raupo Drainage Committee:*

a) *Notes the draft timeline for the 2019 Raupo Drainage Board election as below:*

<i>Early July</i>	<i>Media campaign starts (council website, local newspaper)</i>
<i>Friday 05 July</i>	<i>Mail-out to all Raupo Drainage Targeted Rate ratepayers</i>
<i>Friday 12 July</i>	<i>Nominations open</i>
<i>Friday 09 August</i>	<i>Nominations close</i>
<i>Wednesday 14 August</i>	<i>Ballot papers mailed out</i>
<i>Saturday 07 September</i>	<i>Election day, voting to close at noon</i>
<i>Monday 09 September</i>	<i>Provisional result</i>
<i>Monday 16 September</i>	<i>Final results</i>

Carried

## 5 Information

### 5.3 Murphy Bower stopbank update

Planning Engineer 4303.24

Moved Smith/Beattie

*That the Raupo Drainage Committee:*

- b) *Recommends to the Chief Executive to engage full legal representation to confirm the appropriate statutory process in the event an amicable agreement cannot be reached with the landowner regarding the Murphy Bower Stopbank issue.*
- c) *Notes that the Raupo Drainage Committee does not have a budget for these legal costs.*

Carried

## 6 Public Excluded Raupo Drainage Committee agenda items 16 May 2019

The meeting went into Public Excluded session at 12.11pm.

Moved Beattie/Curnow

*That the public be excluded from the following part of the proceedings of this meeting namely:*

- Confirmation of Public Excluded Raupo Drainage Committee minutes  
21 February 2019

*The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered:</b>	<b>Reason for passing this Resolution</b>	<b>Ground(s) under Section 48(1) for the passing this resolution:</b>
Confirmation of Public Excluded Raupo Drainage Committee minutes 21 February 2019	Section 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

Unconfirmed

## **7 Open minutes Raupo Drainage Committee 16 May 2019**

The meeting returned to Open session at 12.12pm.

### **7.1 General Business**

The Committee discussed:

- The rental property behind Raupo Drainage Board office
- Floodgates – 2 complaints received
- Preston Farms culvert block – depth of culvert
- Council infrastructure projects in the Ruawai area
- Drain 11 – cleaning required due to landslip.

### **Closure**

The meeting closed at 12.40pm.

**Kaipara District Council**  
**Dargaville**

Unconfirmed



## 4 Decision





## 18 Ruawai Wharf Road, Ruawai

**Meeting:** Raupo Drainage Committee  
**Date of meeting:** 15 August 2019  
**Reporting officer:** John Burt, Property & Commercial Advisor

### Purpose/Ngā whāinga

To consider recommending to Council that the property at 18 Ruawai Wharf Road be sold.

### Executive summary/Whakarāpopototanga

The former Raupo Drainage Board owned a property at 18 Ruawai Wharf Road. In recent years the house situated on the property has been rented out to a local tenant. In 1989 when the Board was reorganised into the newly established Kaipara District Council its assets and liabilities were transferred as well. This Committee has indicated at previous meetings that it believes the property should be sold and the proceeds utilised within the drainage scheme. However, this is not within the responsibilities delegated to this Committee by Council. Therefore, the Committee will need to recommend to Council that the property is sold and let Council make the decision. It could also request that Council allocates the net proceeds to capital projects within the drainage scheme.

### Recommendation/Ngā tūtohunga

That the Raupo Drainage Committee:

- a) Recommends to Council that the former Raupo Drainage Board property at 18 Ruawai Wharf Road, Ruawai, be sold (legal description for the property SEC 69 BLK XV TOKATOKA SD).
- b) Requests that Council allocates any net proceeds of the sale to the Raupo Drainage scheme budget for capital works.

### Context/Horopaki

The former Raupo Drainage Board owned a property at 18 Ruawai Wharf Road comprising land of 1012 m<sup>2</sup>, Board Office and a house for the Board's employee. The legal description for the property is SEC 69 BLK XV TOKATOKA SD. The property has a 2017 CV of \$200,000.

In 1989 by order of the Local Government Commission, the Raupo Drainage Board was amalgamated with other local government entities including the former Hobson and Otamatea Counties and the Dargaville Borough Council. The merged organisation formed the newly established Kaipara District Council. All the assets and liabilities of the former organisations were transferred to Kaipara District Council on establishment.

As part of the reorganisation order, the Local Government Commission established the Raupo Drainage Committee(RDC) as a permanent Committee of the Kaipara District Council. As such its responsibilities are defined in the Committee terms of reference approved by the Council. A copy of the RDC terms of reference are appended to this report as **Attachment A**.

### Discussion/Ngā kōrerorero

In recent years the former Board employee's house has been rented out to a local tenant for \$200 per week. During the period it has been rented the property has required maintenance

repairs and upgrading to meet installation standards. Both the revenue and costs of the tenancy have been recorded in the Raupo drainage scheme accounts. The drainage coordinator has also been spending some of his time coordinating tenancy matters. This appears to be inefficient use of the drainage coordinators capacity. The offices of the former Raupo Drainage Board are also located at the front of the property. These Offices are no longer utilised for any particular purpose and the meetings of this Committee can be held elsewhere.

The Board has indicated at previous meetings that it believes the property should be sold and the proceeds utilised within the drainage scheme. However, as its not with the responsibilities delegated to the RDC by Council, the Committee will need to recommend to Council that the property is sold and let Council consider the matter. The Committee could also request that Council allocates the net proceeds to capital projects within the drainage scheme.

### **Options**

- a) Recommends to Council that the former Raupo Drainage Board property at 18 Ruawai Wharf Road be sold and requests that Council allocates any net proceeds of the sale to the Raupo Drainage scheme budget for capital works.
- b) Do Nothing.

### **Assessment of options**

Should the Committee want to continue with the allocation of the small net income to the scheme accounts it would do nothing.

If it believes the property is essentially a long term liability and the capital could be better employed elsewhere it should recommend that the property be sold.

As noted below, Council's policy on the sale of property is to use any net proceeds to reduce debt. If the Committee believes that this is not appropriate in these circumstances, due to historical matters it could request that Council considers making an exception to current policy in this case and allocate the net proceeds to capital projects within the Raupo Drainage Scheme.

### **Policy and planning implications**

The Property Sales and Acquisition Policy requires that the Council property portfolio should be regularly reviewed to ensure that: The purpose for which the property is held remains valid and the property continues to be fit for purpose.

Council's Treasury Policy states that 'Council's overall objective is to only own property that is necessary to achieve its strategic objectives'. As a general rule, Council will not maintain a property investment where it is not essential to the delivery of relevant services, and property is only retained where it relates to a primary output of Council.

Council's current policy on the proceeds of property sales is that these are used to offset debt. The recommendation is being made based on the premise that the Raupo Drainage Board wants to request a deviation from policy.

### **Financial implications**

At present the Raupo drainage scheme receives a small income from the income net after expenses. However, the house will require further expenditure for upgrading to meet new standards for rental housing recently announced by the Government. Any expenses related to the sale of the property would be offset by the proceeds from the sale.

### **Risks and mitigations**

Any risk to Council's reputation would be mitigated by making a decision in the best interests of Council's ratepayers and the wider community.

Financial and legal risk could be mitigated by the sale of property as long as due process is strictly adhered to.

## Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

## Next steps/E whaiake nei

Report to Council for its consideration.

## Attachments/Ngā tapiritanga

Number	Title
A	Raupo Drainage Committee terms of reference

John Burt, 22 July 2019



## **Raupo Drainage Committee Terms of Reference**

<b>Reports to:</b>	Full Council
<b>Chair:</b>	Ian Beattie
<b>Membership:</b>	David Hart, Greg Gent, Brian Madsen, Ross McKinley and Ken Whitehead Mayor Jason Smith and Councillor Anna Curnow
<b>Meeting frequency:</b>	Four times a year
<b>Quorum:</b>	Four, one of which must be a Council representative

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The Raupo Drainage Committee was established under the 1989 Reorganisation Order to provide Governance of the Drainage District. It is a co-governance Committee between Council and ratepayers.

### **Purpose**

Drainage, stopbanks and flood protection governance in the Raupo Drainage District.

### **Responsibilities**

- Advise Council on the work programme for land drainage maintenance;
- Create a contact point for land drainage issues;
- Feedback between ratepayers combine with above;
- Input into the Asset Management Plan.

### **Delegations**

- To review and make recommendations on a proposed annual work programme and budget;
- To recommend any policy development with regard to Raupo land drainage.

### **Membership review**

- Ratepayer representatives are elected prior to each triennial local body election;
- If a vacancy occurs in the ratepayer representatives then the Committee can co-op an eligible ratepayer for the rest of the term.

## **Communications**

- The Committee Chair is the authorised spokesman for the Committee in all matters where the Committee has a particular interest'
- Committee members, including the Chair, do not have delegated authority to speak to the media on behalf of Council on matters outside the Committee's interest;
- Council's Governance, Strategy and Democracy Team will manage and support formal communications between the Committee and Council and for the Committee in the exercise of its business;
- Any member of the Committee may request a particular item be added to the Agenda through Council's General Manager Governance, Strategy and Democracy.

## **Conduct**

The Committee shall conduct its affairs in accordance with the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, the Local Authorities (Members Interest) Act 1968 and Kaipara District Council's Standing Orders and Code of Conduct.

## **Remuneration**

- Elected members will be reimbursed in accordance with the determination set by the Remuneration Authority under s255(5) and clause 18 of Schedule 15 of the Local Government Act 2002 and Council's Current Elected Members Expenses Policy.
- External members will be reimbursed their travel to and from duly called meetings of the Committee on the same basis as the Elected Members Expenses Policy.

## **Funding and budgets**

Funding for the Committee will align with Council's Annual and Long Term Plans.

## **Raupo Stopbank Trail – vehicular access for 2019/2020**

**Meeting:** Raupo Drainage Committee  
**Date of meeting:** 15 August 2019  
**Reporting officer:** Matt Smith, Infrastructure Planner

### **Purpose/Ngā whāinga**

To temporarily restrict or limit vehicular access on the Raupo Stopbank Trail in the 2019/2020 season whilst staff investigate permanent options.

### **Executive summary/Whakarāpopototanga**

The Ruawai community has raised some concerns regarding the continued use of the stopbank as a public roadway. Temporarily restricting or limiting vehicular access will address these concerns and protect the existing infrastructure until a long-term solution is found.

### **Recommendation/Ngā tūhunga**

That the Raupo Drainage Committee:

- a) **Restrict OR limit** vehicular access to the unformed section of Westlake Street, Ruawai, for the 2019/2020 season.
- b) Requests the Chief Executive to report back to the Raupo Drainage Committee on vehicular access options to the unformed section of Westlake Street, Ruawai, including financial implications.

### **Context/Horopaki**

The Ruawai Stopbank Trail was officially opened on 16 December 2018 as a walkway and cycleway for local residents and tourists to enjoy. This was a community-driven project that was supported by the Committee as it was good for the community and had a minimal impact on the stopbank surface.

As part of this process, the surface on top of the stopbank was improved and since then more locals have been using heavy vehicles to access the water. This has led to some friction in the community, and between motorists and cyclists. Vandalism of locks and gates has also increased during the periods where the stopbank has been closed as community members feel it is their right to access this stopbank for their individual purposes.

### **Discussion/Ngā kōrerorero**

#### **Options**

Several options have been identified for this issue:

**Option 1:** Restricted vehicular access – Preventing vehicles over a certain weight or power from using the Ruawai Stopbank Trail to prevent most motorised vehicles from accessing the Trail.

There may be more ability for an agreement from the Committee and Kaipara District Council (Council) to enable this type of access arrangement although policing this to maintain it as an

effective solution would be difficult to achieve and would also put Council and possibly the Committee at odds with the community.

**Option 2:** Limited vehicular access – installing heavier stronger vehicle deterrents to restrict the size of the vehicle down to more manageable vehicles, this would still allow quadbikes and other motorbikes onto the stopbank.

**Option 3:** Permanent and formal closure of the unformed road and remainder of the Ruawai Stopbank Trail to all motorised vehicles (the term ‘vehicular access’ includes all motorised vehicles other than electric bikes and mobility scooters). This option will require a full Council decision and may require community consultation, though it has been supported by the Committee and through the Memorandum of Understanding (MoU) with the Ruawai Promotions and Development Group (RPDG).

There may be some reputational risk with this option and also a certain amount of financial support for the road closure application and engagement with the community, it would allow the Committee to survey off this portion of stopbank and register it with LINZ as an easement for the purposes of land drainage.

**Option 4:** Fully open to all traffic – this option may be more acceptable to all parties to maintain a working relationship with the members of the community, though this would also cause more damage to the stopbank surface from heavy vehicles, and create more opportunities for incidents between vehicles and other users, cyclists, walkers etcetera.

There would be an increased risk to all users for conflict and this may trigger a greater financial risk to the Committee and Council to form a fully compliant paved surface for vehicles to utilise, which would also increase operational maintenance requirements.

**Staff are recommending either options 1 or 2 for the 2019/2020 season, with a more complete options report to be brought back to the Committee at a later date.** This will temporarily address the community’s concerns whilst staff investigate full costs and implications for all identified options. Significant change to the use of the Raupo Drainage Targeted Rate will involve Annual Plan and the Long Term Plan public consultation processes.

## Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via agenda on the website.

## Next steps/E whaiake nei

Staff will install signage to inform walkway/cycleway users and report back to the Committee.

Matt Smith, 06 August 2019



## 5 Information



## **Raupo Drainage Committee Operations Update – May 2019 to July 2019**

**Meeting:** Raupo Drainage Committee  
**Date of meeting:** 15 August 2019  
**Reporting officer:** Wayne Crump, Land Drainage Coordinator

### **Purpose/Ngā whāinga**

To present the operational report for the Raupo Drainage District for the May 2019 to July 2019 period so the Committee can be well-informed.

### **Executive summary/Whakarāpopototanga**

Activities, operations and maintenance work are being undertaken in accordance to the work programme agreed by the Committee.

### **Recommendation/Ngā tūtohunga**

That the Raupo Drainage Committee:

- a) Notes the 'Raupo Drainage Committee Operations Update – May 2019 to July 2019' report.

### **Context/Horopaki**

This report is to present the results of the operational activities within the Raupo Land Drainage Scheme for the months May 2019 to July 2019.

### **Discussion/Ngā kōrerorero**

The following is a summary of activities, operations and maintenance work carried out over the months of May 2019 to July 2019.

#### **Stopbanks**

Stopbank inspections continue with no problems to report. There have been no issues with the stopbank, gate closure, from Westlake Road to Simpson Road this winter.

A report is to be tabled regarding total access closure to vehicles on the stopbank area used by the Cycle Way Trail.

#### **Floodgates**

There have only been minor issues to date with floodgates this winter. Debris has been removed from the following floodgates: A fertiliser bag caught in the sluice gate and main door of Floodgate No 2 (Gent) has been removed. Floodgate No 9 (Naumai Wharf) required the removal of a fence batten. Floodgate No 38 (Boat Marina) has been cleared three times. Floodgate No 45 (Wilson landing) required the removal of a fence post. There were issues with Floodgate No 53 (Floodgate Road) but no fault was found. Floodgate No 1 has had the three doors lifted for inspection and will require the eastern door removed for straightening.

Repairs have been made to the head wall area of Floodgate No 6 (Tramline/Wallace Road). The head wall and section of displaced pipe were moved back into the correct position, piles were then placed in front of the head wall and tied back by chain. The broken section of the

culvert has been lined with concrete. Seized support arms for the floodgate door were repaired and reinstated.

Floodgates No 104, 105 (Batcher/Sandford) in K canal have been inspected regarding replacement in the summer months. There is a third floodgate not listed as a Raupo Drainage asset which is recommended to be removed. These can be replaced with smooth bore corrugate plastic and new alloy doors at minor cost.

Culverts have been installed in Drain No 35 for spray access on No 1 in the Fenney property. The drain has been cleaned from No 1 to the floodgate beside SH12 up to SH12. The floodgate door supports have been repaired.

Culverts crossing Tramline Road from the Bellamy property have been lowered to the correct level and the floodgate reinstated.

Displaced culverts crossing Access Road from the Bakersfield property have been replaced at the same diameter. The new culverts were lowered at the request of the landowner and a new floodgate installed.

### **Machine cleaning**

Machine cleaning has been completed on a further section of Drain No 39 Robertson Road. Traffic management was required in areas with no paddock access. Machine cleaning is still required in a 500m section of 166 Robertson Road (Chris Fenney). This to be done when conditions allow.

Machine cleaning is still required in Drain No 102 (Domain Road). A machine cleaning programme for this summer is yet to be finalised.

Slips have been repaired on Te Kowhai Road, near Domain Road, and a section of Drain No 11 has been machine cleaned at this time. A machine cleaning programme for this summer is yet to be finalised.

To date we have not required to weed rake drains this winter.

### **Financial implications**

It is the Land Drainage Coordinator's responsibility to ensure all operations are conducted within budget.

### **Policy and planning implications**

The financial budgets are set within the LTP and respective Annual Plan process.

### **Risk implications**

There are no known risks at this time.

## **Significance and engagement/Hirahira me ngā whakapāpā**

This matter does not trigger Council's Significance and Engagement Policy.

## **Next steps/E whaiake nei**

Raupo Drainage Committee accept this report, operations and maintenance of the district will continue.

Wayne Crump, 01 August 2019

## **5.1 Raupo Drainage District financial report for the period ended 30 June 2019**

**Financial Services Manager            4303.24**

### **Recommended**

That the Raupo Drainage Committee:

- a) Notes the Raupo Drainage District financial report for the period ended 30 June 2019.



**Raupo Drainage District**  
**Financial report for the period ended 30 June 2019**

<b>Raupo Drainage District</b>	<b>Actual year ended 30.06.2018</b>	<b>Budget year ended 30.06.2019</b>	<b>Actual period ended 30.06.2019</b>
Funds/Deficit from prior period	308,754	-	196,852
Rent received	8,960	8,016	8,910
Rates	348,421	394,968	394,577
<b>Funds available</b>	<b>666,135</b>	<b>402,984</b>	<b>600,339</b>
Administration Costs (note 3)	39,639	45,492	44,655
Professional Services (note 4)		55,112	4,342
Committee Costs	1,200	2,580	1,200
Maintenance Costs (note 1)	149,509	188,588	137,117
<b>Total Operating Costs</b>	<b>190,348</b>	<b>291,772</b>	<b>187,314</b>
<b>Total Capital costs (note 2)</b>	<b>278,935</b>	<b>128,500</b>	<b>-</b>
<b>Total Costs</b>	<b>469,283</b>	<b>420,272</b>	<b>187,314</b>
<b>Funds Passing to Future Period</b>	<b>196,852</b>	<b>- 17,288</b>	<b>413,025</b>

Note 1

<b>Maintenance Analysis</b>	<b>Actual year ended 30.6.2018</b>	<b>Budget year ended 30.06.2019</b>	<b>Actual period ended 30.06.2019</b>
Floodgates	25,374	24,996	9,932
Pumps	1,200	5,004	2,080
Machine Cleaning	20,592	20,000	13,921
Spraying	81,294	83,000	90,041
Stopbanks	11,514	40,000	5,793
Miscellaneous (incl garage)	2,717	9,996	8,321
Power	3,255	996	1,688
Insurance	415	1,500	376
Rates payments	1,994	2,100	3,336
Rate remissions	1,152	996	1,630
<b>Total maintenance</b>	<b>149,509</b>	<b>188,588</b>	<b>137,117</b>

Note 2

<b>Capex Analysis</b>	<b>Actual year ended 30.6.2018</b>	<b>Budget year ended 30.06.2019</b>	<b>Actual period ended 30.06.2019</b>
Floodgates	190,427	128,500	-
Pumps			
Stopbanks	64,677		35,499
Miscellaneous	23,832		
<b>Total capital expenditure</b>	<b>278,935</b>	<b>128,500</b>	<b>35,499</b>

Note 3

<b>Administration costs Analysis</b>	<b>Actual year ended 30.6.2018</b>	<b>Budget year ended 30.06.2019</b>	<b>Actual period ended 30.06.2019</b>
Financial costs		-	759
Office administration		1,596	-
Administration costs		5,820	5,820
Department costs		38,076	38,076
<b>Total administration costs</b>	<b>-</b>	<b>45,492</b>	<b>44,655</b>

Note 4

<b>Professional Services costs Analysis</b>	<b>Actual year ended 30.6.2018</b>	<b>Budget year ended 30.06.2019</b>	<b>Actual period ended 30.06.2019</b>
Management Services		50,000	4,000
Valuation Services		5,112	342
<b>Total professional services costs</b>	<b>-</b>	<b>55,112</b>	<b>4,342</b>



## 6 Public Excluded Raupo Drainage Committee agenda item 15 August 2019

### Recommended

That the public be excluded from the following part of the proceedings of this meeting namely:

- Confirmation of Public Excluded Raupo Drainage Committee minutes 16 May 2019

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Confirmation of Public Excluded Raupo Drainage Committee minutes 16 May 2019	Section 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.



## **7 Open agenda Raupo Drainage Committee 16 May 2019**

### **Closure**

**Kaipara District Council  
Dargaville**